

**Greater Madison Metropolitan Planning Organization (MPO)
November 1, 2023 Meeting Minutes**

[Virtual Meeting hosted via Zoom](#)

Wood called the meeting to order at 6:31 PM.

1. Roll Call and Introductions

Members present: Richelle Andrae, Liz Callin, Phil Caravello, John Duncan, Pam Dunphy, Derek Field, Barbara Harrington-McKinney, Charles Myadze, Kristi Williams, Doug Wood

Members absent: Paul Esser, Steve Flottmeyer, Tom Lynch, Mark Opitz,

MPO staff present: Alex Andros, Ben Lyman, Colleen Hoesly

Others present in an official capacity: None.

2. Approval of October 4, 2023 Meeting Minutes

Williams moved, Caravello seconded, to approve the October 4, 2023 meeting minutes. Motion carried.

3. Communications

- None.

4. Public Comment (for items *not* on MPO Agenda)

None.

5. MPO 2023 Resolution No. 11 Approving Amendment to the 2023 Work Program

Andros explained that an amendment to the 2023 Work Program is required in order to carry remaining 2023 funding forward into 2024. This remaining 2023 funding, estimated at \$91,570, is due to Bill Schaefer's retirement, consultant cost savings due to completing the EV Infrastructure Plan in house, and changes to the timeline for the 2nd round of Safe Streets and Roads for All funding applications.

Williams moved, Duncan seconded, to approve MPO 2023 Resolution No. 11 Approving Amendment to the 2023 MPO Unified Planning Work Program. Motion carried.

6. MPO 2023 Resolution No. 12 Approving 2024 Unified Planning Work Program

Andros explained that no comments were received on the draft 2024 Unified Planning Work Program and that only a few minor changes are being proposed. These include some of the carryover funding being changed from Roadway and Transit work element (2700) to Long Range Multimodal Transportation work element (2200) for transportation planning activities including updating the MPO's adjusted urban area and planning area boundaries and adding in a reference about using Streetlight Data to generate VMT estimates for the City of Madison and rest of the MPO area.

Duncan moved, Williams seconded, to approve MPO 2023 Resolution No. 12 Approving 2024 Unified Planning Work Program. Motion carried.

7. MPO 2023 Resolution No. 13 Adopting the 2023 MPO Title VI Non-Discrimination Program and Limited English Proficiency (LEP) Plan (Title VI Plan)

Lyman noted that no comments were received on the draft plan, which was released for public comment last month. He asked that the three Board members that had not yet completed their self-identification forms to do so, noting that he needs all of the forms returned in order to complete a table in the plan. He explained that the only other changes consist of adding or updating Chinese translations such as the contact information if translation services are required, and adding the Spanish, Hmong, and Chinese Vital Documents.

Williams moved, Callin seconded, to approve MPO 2023 Resolution No. 13 Adopting the 2023 MPO Title VI Non-Discrimination Program and Limited English Proficiency (LEP) Plan (Title VI Plan). Motion carried.

8. MPO 2023 Resolution No. 14 Authorizing the City of Madison to Enter into an Agreement with Dane County for MPO to Provide Specialized Transportation Coordination Services in 2024

Andros explained that this resolution will allow MPO continue to provide staff assistance to Dane County for specialized transportation planning and coordination services as provided in previous years.

Duncan moved, Myadze seconded, to approve MPO 2023 Resolution No. 14 Authorizing the City of Madison to Enter into an Agreement with Dane County for MPO to Provide Specialized Transportation Coordination Services in 2024. Motion carried.

9. MPO 2023 Resolution No. 15 Authorizing the City of Madison to Enter into an Agreement with the Capital Area Regional Planning Commission (CARPC) for MPO to Provide Transportation Planning Work Activities to CARPC in 2024

Andros explained that this resolution would allow the MPO to continue the MPO's relationship with CARPC, in which CARPC receives funding from WisDOT and passes it on to the MPO in return for the MPO's assistance in completing transportation planning work on CARPC projects.

Williams moved, Andrae seconded, to approve MPO 2023 Resolution No. 15 Authorizing the City of Madison to Enter into an Agreement with the Capital Area Regional Planning Commission (CARPC) for MPO to Provide Transportation Planning Work Activities to CARPC in 2024. Motion carried.

10. Brief Presentation and Update on Regional Safety Action Plan and Safe Streets and Roads for All (SS4A) Grant Discussion

Hoesly described the SS4A grant program and noted that the MPO has used its own planning funds to hire a consultant to assist in preparing a regional safety action plan. When complete, the safety action plan will enable communities in the area to apply for SS4A implementation grant funding and will also be used in other planning activities exclusive of the SS4A grant program.

Hoesly then described the components of the plan, the timeline, key findings, and grant program guidelines and project eligibility. She noted that the application period is opening up earlier than expected, which will make it very difficult to get implementation grant applications prepared in time but that it may be more feasible to submit applications for supplemental funding. She noted that, even if we do not submit an application in 2024, the program is set to continue for at least 2 more years.

Andros added that it does not appear that an implementation grant application submitted in the 2024 cycle would be successful at this point, particularly given the shorter than expected timeline. She also

noted that the MPO will not have funding for the required local match for a regional supplemental grant application. MPO communities would need to each approve funding that could be combined to provide the required local match for any regional grant application prior to submittal.

Field said the City of Madison budget was in the process of being finalized but that amendments could still be added and said he would coordinate with MPO and City staff to discuss whether the City should include funding for a local match in the budget.

Hoesly said the City's Vision Zero plan qualified as a safety action plan under the SS4A program and that the City had applied for grants in the first two rounds of funding and is still waiting on a decision about their second round application. She also clarified that the regional safety action plan would enable all communities in the MPO area to apply for SS4A implementation and supplemental grants.

Callin said communities may be able to receive funding for planning projects they have already identified but that have been on the back burner through the supplemental program. She also noted that MPOs are often involved in Safe Routes to School activities and that some school districts in other places have worked with MPOs to provide local match funding.

Harrington-McKinney agreed with Field on the need to have a conversation with the City's Vision Zero team about the SS4A grant opportunities.

Wood said his sense was that there is support for looking into whether submitting an application in 2024 would be feasible.

Hoesly said it is unclear at this point when the application period will close, and that there would be more information to share at the Board's next meeting.

11. Status Report on Capital Area RPC Activities

Andros noted that CARPC is currently interviewing for a new director and is working on hiring an environmental engineer, and will be hosting a workshop on solar energy on November 30.

She reminded the Board that the next MPO-CARPC webinar, on housing affordability and transportation, will take place at noon on November 16.

12. Announcements and Schedule of Future Meetings

Next MPO Board Meetings:

- Wednesday, December 6th, 2023 at 6:30 p.m. (Remote meeting via Zoom)
- Wednesday, January 3rd, 2024 at 6:30 p.m. (Remote meeting via Zoom)

13. Adjournment

Williams moved, Field seconded, to adjourn. The motion carried. Meeting adjourned at 7:37 p.m.